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## MEMORANDUM

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### **NOTICE TO EMPLOYEES**

The Archdiocese is a non-profit, religious organization that is **EXEMPT** from and does not participate in:

1. State Unemployment Insurance
2. State Disability Insurance

A voluntary disability insurance plan is available to employees.

However, a voluntary unemployment insurance plan is not available through the Archdiocese.

If you have any questions, please contact Human Resources at (213) 637-7494.

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Employee Signature

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Date

3/22/11