**Finding a VIRTUS® Session**

1. Go to [virtus.org/virtus/](http://virtus.org/virtus/) website
2. When the Homepage comes up, click “First-Time Registrant” in the green box on the left.

![Image of Virtus Online homepage]

3. Next, click on “View a List of Sessions” at the top of the page.

![Image of Virtus Online sessions list]

4. Under “Select Your Organization” scroll down to:
   Los Angeles – Region/Where You Want to Attend – (Archdiocese)
Since the Archdiocese of Los Angeles is divided into Five Pastoral Regions, you will have to select the region where you want to attend your session

- (For Example: If you are looking for a session in the San Gabriel Region, scroll down and click on: **Los Angeles – San Gabriel Region (Archdiocese)** and click “Select” and the available sessions in that area will appear.
- You may also attend a session in a nearby region if the one of them works better for you. (For example: If you want to see the session listed in the San Fernando Region scroll down and click: **Los Angeles – San Fernando Region (Archdiocese)** and click “Select” etc.

5. **Selecting the Correct VIRTUS® Session**

**Protecting God’s Children Session**

- All first time participants must take the 3-hour Protecting God’s Children Session.
- All participants whose certificate has expired by more than 30 days must also retake the Protecting God’ Children Session. (See expiration date on the front of your current certificate)

**Keeping the Promise Alive Recertification**

- If you are recertifying and current certificate is not more than 30 days past the expiration date, you may take a 1 ½ hour Keeping the Promise Alive Session.

**Option #3 Recertification**

- If you have been reading the VIRTUS Online Monthly Bulletins for the past four (48 Bulletins) or more, you may qualify for an Option #3 Recertification. If you think this applies to you please contact jwien@la-archdiocese.org

6. Following the Instructions in the “Notes” Section

- Once you have select the correct session you must follow the in the instructions in the “Notes” section to see if you should register on VIRTUS® online or if you are required to call the parish! .
- If it is a “closed” session, you must select another session.

For further information, call or email Brenda, bmelendez@la-archdiocese.org, (213) 637-7508.